PMP® Certification Training – Official PMI Exam Prep

Master Project Management & Pass the PMP® Exam with Confidence

PMP® Training - Methods, Tools and Certification for Project Management Excellence

Get fully prepared to pass the PMP® certification exam by mastering PMI® methodologies, tools, and best practices — and take your project management career to the next level.

All-Inclusive Training Package:



- **Official PMI®-Authorized PMP® Course Material**
  Includes digital manuals, a powerful exam simulator, and exclusive preparation resources.

- **PMP® Exam Voucher + Registration Support**
  Your exam is included in the price, along with assistance for the registration process.

- **1-Year PMI® Membership**
  Gain full access to the latest **PMBOK® Guide version 8**, PMI global resources, exclusive templates, and more.

- **Reduce training costs thanks to available subsidies** for Belgian companies: Chèques-Formation (Wallonia) and KMO-Portefeuille (Flanders).

Our PMP® courses are delivered by **PMI Premier Authorized Training Partners ATP # 5114.**

WHY OBTAIN THE PMP® CERTIFICATION?

PMP® (Project Management Professional) certification attests to mastery of PMI® standards and methodologies. It enables certified project managers to share a common language and apply consistent practices that are recognised worldwide. To date, more than **1.5 million professionals** worldwide are PMP® certified.

LEARNING OBJECTIVES

- **Acquire the key knowledge and skills** needed to manage project teams effectively
- **Learn how to deliver projects within the constraints of** schedule, budget and resources
- **Understand how to monitor the overall project plan**, anticipate risks and ensure that objectives are met
- **Know how to communicate effectively** on project progress and manage any variances
- **Recognise the responsibilities of the project manager** throughout the project lifecycle and in all its aspects
- **Thoroughly assimilate the PMBOK®**, including the 12 principles and 8 performance areas of project management
- **Master the PMI® methods** for predictive, agile and hybrid project management
- **Review and assimilate all** PMBOK®**process groups and knowledge areas**, including the new 'Stakeholder Management' area
- **Prepare effectively for the PMP® exam** with proven strategies, targeted reviews and tips

Course Outline

Instructor-led 35 contact hours of PMP® training by a PMI registered instructor

1. The Fundamentals of Project Management

- Understanding the concept of **value creation** in projects
- Exploring the **fundamental principles** of project management
- Learn more about the **areas of performance** in project management
- Discover the different **approaches to project management**: predictive (classic), agile and hybrid
- Analyse the**internal and external environment** that influences project management

- Review the essentials for **successfully managing a project**

2. The PMI® Methodology and the PMBOK® Framework

- Presentation of the **three key areas of** project management
- Understanding **PMBOK® 8** (principles, performance areas, value creation framework)
- Analysis of the **project life cycle** and associated management approaches
- **Stakeholder** identification and management
- Integration of **socio-cultural and environmental factors**
- Study of **corporate environmental factors**
- Development of **soft skills**: leadership, emotional intelligence, conflict management, etc.

3. Building a high-performance project team

- Selecting and building a **team suited to** the requirements of the project
- Define and establish effective **operating rules**
- Negotiate project-related **agreements and commitments**
- Promote the**empowerment of** team members and stakeholders
- **Train and support** team members
- Manage and optimise collaboration in **virtual teams**
- Develop a **shared vision of the project** to align all stakeholders

4. Launching and structuring the project

- Identifying and applying the **methods and practices best suited** to the project
- Define, plan and manage **project content**
- Drawing up and monitoring the**schedule**
- Build and manage the **budget and resources**
- Ensure the **quality of products and deliverables**
- Integrate and coordinate all **planning activities**
- Plan and manage **procurement**
- Implement **effective project governance**
- Manage **phase and project closure**

5. Project Execution and Monitoring

- Identify, assess and manage **project risks**
- Steering the project to **maximise value creation**
- Ensure **smooth communication** between stakeholders
- Strengthen**stakeholder involvement**
- Create and manage **project artefacts** effectively
- Oversee and manage **changes** during the project
- Identify and resolve **major** project **issues**
- Capitalise on experience by ensuring **knowledge transfer**

6. Keep the Team Aligned and Performing

- Provide **effective leadership** throughout the project
- Support and optimise **team performance**
- Identify and eliminate **obstacles and bottlenecks**
- Manage and prevent **conflicts**
- Collaborate actively with **stakeholders**
- Acting as a **mentor** to guide team members and stakeholders
- Harnessing**emotional intelligence** to strengthen team cohesion and effectiveness

7. Integrate the Company's Strategic Vision

- Ensuring **compliance requirements** are met
- Assessing and optimising the **value generated by the project**
- Anticipating and adapting to **internal and external changes**
- Accompany and support **organisational transformations**
- Implement a **continuous** process **improvement approach**

8. PMP® Certification: Preparation and Examination

- Summary of **PMI® deliverables**
- Understanding the **code of ethics and professional conduct**
- Advice and methodology for passing the**PMP® exam**
- PMP® eligibility file: compilation and validation
- Understanding the **PDU system** and certification maintenance requirements
- In-depth review of PMI® concepts and methodologies
- Taking the **PMP® exam** after online training with remote supervision by the PMI (free choice of date and time for your exam)

WHO SHOULD ATTEND?

This course is aimed at anyone working in a project management environment who wants to :

- Deepen their knowledge of PMI® best practice in project management
- Obtain the PMP® certification

PRE-REQUISITES

There are no strict pre-requisites for taking the course. However, some experience of project management is recommended. For sessions in English, a good knowledge of the language is essential.

To be eligible to sit the PMP exam, participants must have 3 to 5 years' experience in project management and a knowledge of the basic principles of project management.

If you are not eligible to take the PMP exam, you can start your certification journey with the CAPM exam.

You can check the requirements on the PMI Exam Requirements page.

PMP® EXAM INSIGHTS

The PMP examination voucher is included in the price of the course.

For the PMP® exam, you need to submit an **eligibility application** on the PMI® website. Once your application has been accepted, you can sit your exam online. This process, although simple, must be carried out with care. It is based on your professional experience: at **least 3 years' experience** in project management is recommended to maximise your chances of acceptance.

During the training course, our trainer will explain the rules and specifications of the exam in detail. But you can already familiarise yourself with the specifics and requirements of the exam by visiting the page:

PMI PMP Certification Information

Details of the PMP® exam :

- 180 multiple-choice questions (MCQs, multiple-response questions, graphical questions, etc.)
- Duration: 230 minutes with two 10-minute breaks after 60 questions have been validated

If you do not meet PMI's requirements to take the PMP exam, you can attend this training course and take the first level of PMI certification, the CAPM.

CAPM Certification Information

What's included in our price:

This intensive **5-day in-person or distance** learning course (35 hours) includes:

- **Official** PMI® **support** (PMI Authorized On-Demand PMP Exam Prep)
- The PMP®**certification exam** and registration support
- **PMI® membership for one year**: this gives you access to a wide range of tools and enables you to download the digital version of the PMBOK® guide free of charge.